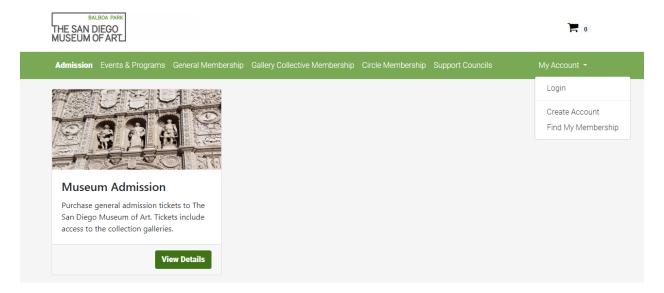


The San Diego Museum of Art rolled out a new Member Portal on May 9, 2023. This new Member Portal is a more accessible and user-friendly design. It includes self-service features that will give you the ability to view your membership details and download your digital membership card, view and update your contact information, and see your order history and download event tickets.

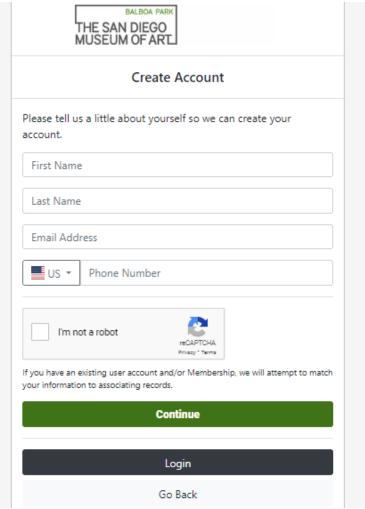
The Member Portal replaces your old log-in account on our previous system, so all members must create a new account in order to purchase or reserve tickets.

Please follow these steps to create and access your account:

- 1. In your web browser (Chrome, Firefox, Microsoft Edge, etc.), go to https://sdma.ticketapp.org/portal.
- 2. In the upper right corner of the webpage, click on "My Account" and select "Create Account." (see below for example)

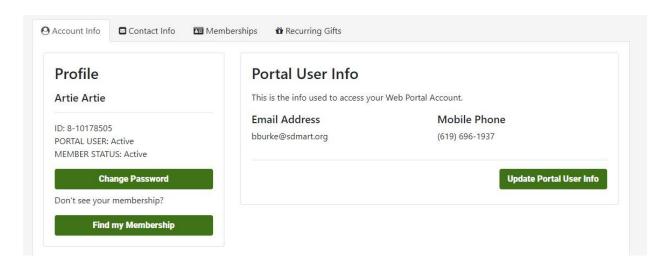


3. On the "Create Account" page, enter your first and last name, email address, and phone number (see below for example). Use the email address and phone number associated with your membership. Not sure which email or phone number to use? Contact the membership department at membership@sdmart.org or (619) 696-1941 for assistance.



- 4. Check the box to indicate "I'm not a robot" and select continue.
- 5. On the next screen, verify your identity through either your phone number or email address by following the prompts and entering the verification code.
- 6. On the next screen, set your password and submit.
- 7. Once your account has been created, you can access your profile by returning to the "My Account" button in the upper right corner of the webpage, then selecting "Profile."
- 8. Log in to your account before purchasing tickets in order to receive your member ticket price.

Under **Profile** in the Member Portal, you will have several tab options. Under **Account Info**, view and change your password or update your Portal User Info (your email should match what is under Contact Info). Under **Contact Info**, view and edit your address, email, and phone number. Under **Memberships**, view your membership level, expiration date, and auto-renewal status, renew your membership, or download your digital member card to your mobile device. Under **Recurring Gifts**, view any recurring donations you have set up (see below for example).



Under **Order History** in the Member Portal, you'll see all tickets purchased or reserved in this new system. You can view your receipt or open your tickets to be scanned for entry. Please note that tickets purchased before May 9, 2023 will not appear in this list (see below for example).

